QUESTIONS AND ANSWERS

RFP 051525SB MTSS Screening, Progress Monitoring and Intervention Tool

1. Are you looking for both literacy and math solutions? The RFP should address both literacy and math. Consideration cannot be given to proposals that focus only on one.

2. How many teachers in each grade will require training?
Kindergarten: 320
1st: 321
2nd: 329
3rd: 343
4th: 291
5th: 294
6th: 250
7th:243
8th: 236
9th: 271
10th: 254
11th: 236
12th: 238
Specialized Education Assistants (K-5): 550
School leaders (K-12): 220

3. There is no bond requirement for this solicitation, correct? Correct

4. Under Tab F, Forms, number 2 says Special Terms & Conditions for RFP'S. What is this form? What should we submit and does anything need to be signed? It does not need to be signed, and you may include it. It is for informational purposes.

5. Appendix A is listed under the Forms section, does Appendix A need to be signed? It does not need to be signed, and you may include it. It is for informational purposes.

6. Page 41 it is labeled Appendix I - Certificate of Insurance Coverage, however, on page 2 it says Appendix I is the pricing schedule. Should we disregard the title on page 42? This is merely a typing mistake. Appendix I should read COMPENSATION/PRICING SCHEDULE. And Appendix G is the Certificate of Insurance Coverage. An Addendum has been posted to our website.

7. Appendix H is listed under the Forms section, does Appendix H need to be signed? (Procurement) Appendix H does not need to signed.

8. Page 1 of the RFP needs to be signed - where should we place this page in the proposal? It should be the first page of your proposal – followed by the required forms.

9. Page 2 of the RFP says, "Please complete the attached Memphis-Shelby County Schools Information Technology Vendor Assessment Questionnaire. The form must be submitted with your proposal." This was not attached to the RFP, however there is one on this webpage (https://www.scsk12.org/procurement/bids?bym=May&byyear=2025&ipp=All). Is this the questionnaire to complete? Yes

10. Are vendors that are not one of the seven universal screening vendors eligible to respond to the RFP? Or, is the RFP exclusive to those seven vendors? Memphis-Shelby County Schools must select a vendor who is one of the seven universal screening vendors approved by Tennessee Department of Education.

11. Can vendors that do not provide universal screeners just respond to the progress monitoring and intervention tool requirements? Memphis-Shelby County Schools must select a vendor who is one of the seven universal screening vendors approved by Tennessee Department of Education.

12. Do you prefer an assessment component that generates the screener/benchmark and the progress monitoring assessments from the same bank/tool? Yes, prefer a single tool.

13. What are the student and teacher numbers for Grades 3–12?

Grade	Student Enrollment (approximate)	Teachers (approximate)
Kindergarten	6803	320
1st	7115	331
2nd	7207	329
3rd	7505	343
4th	6675	291
5th	6723	294
6th	6112	250
7th	6047	243
8th	6106	236
9th	7086	271
10th	6715	254
11th	6106	236
12th	6112	238

14. The RFP makes a small reference to Math on page 14. Can you clarify that this is for Reading only based on the lists linked to in the RFP? The RFP should address both literacy and math. Consideration cannot be given to proposals that focus only on one.

15. The pricing form has a title of Certificate of Insurance. Can you confirm that this is the pricing layout desired by the District? This is merely a typing mistake. Appendix I should read

COMPENSATION/PRICING SCHEDULE. And Appendix G is the Certificate of Insurance Coverage. Our apologies for the confusion. Yes, it is the pricing layout desired by the District. An Addendum has been posted on our website.

16. Does the District support a Train the Trainer mode of training staff? Will we be required to train all 200 associates directly? Memphis-Shelby County Schools can support a Train the Trainer mode of training, but prefer that training be available to all teachers, school leaders, and Central Office staff who need to be trained.

17. Does the District support a help desk operation to funnel support requests to the vendor? Memphis-Shelby County Schools does operate a help desk to support users internally first. Typically support requests are made from the District level, though we do work with the vendor to elevate needs/requests in the structure that they have set up (i.e. password reset requests are made by the end user by clicking a specific URL; report not available by requesting support via email or the icon within the platform).

18. Does the district prefer to be addressed as MCSC or SCBE? Both are in the RFP. Memphis-Shelby County Schools

19. On the Part V: Scope of Services, page 14, you included links to minimum universal screener requirements for all grades. The document for Grades 9-12 includes references to behavior and attendance. Is the district interested in including these metrics and tools, or is this RFP simply for reading metrics?

   a. "Early Warning System" means a tool that allows school-level teams to manage attendance, behavior, and academic performance indicators that may impact academic performance and/or indicate other risk factors for high school students.

   a. For grade 9-12, the Early Warning System (EWS) is a collection of data that informs whether a student is at risk for learning difficulties. Minimally, the EWS districts adopt must address the following areas:
   a.
      i.   1) Attendance
      i.   2) Behavior
      i.   3) Academic Competencies

We utilize an Early Warning System that compiles data points for students. However, we do screen at risk students in their identified area of reading and/or math. This RFP is focused on the academic tools for reading and math.

20. When does the District anticipate implementation and usage of the solution? We anticipate implementation beginning for the 25-26SY. We screen all students in grades K-6 in August, January, and May while grades 7-8 are screened in May and grades 9-12 Early Warning System identified students are screened in late March/early April.

21. When does the District anticipate training will occur? We prefer that training be done in an on-going manner. We will establish a training schedule once the contract is approved.

22. Can you provide a list of systems in addition to "PowerSchool, PCG TNPulse, PowerBI" you would like to interface with the chosen solution? We use Clever single sign on for teachers and students. We are a Microsoft District.

23. Page 14 mentions the district "seeks review proposals from the seven State of Tennessee approved Universal Screening vendors so we will remain compliant with TCA and State Board of Education Rules." Does this mean that the district will only consider proposals from vendors that are one of those seven screeners, or would a vendor that is not one of the seven but can integrate data from those screeners be considered? Memphis-Shelby County Schools must select a vendor who is one of the seven universal screening vendors approved by Tennessee Department of Education. We are not able to select others.

24. Is there a current vendor providing these services to the district? If so, who? Memphis-Shelby County Schools uses Curriculum Associates iReady as our current universal screener and intervention tool. We use Pearson aimswebPlus for progress monitoring and for Grade 3 Spring Benchmark (TN-URS).

Thank you,

Procurement Services